

For office use only

Building ID No: 21/

Status:

Date Received:

Grant Approved:

Drawdown:

DUBLIN CITY COUNCIL
SHOP FRONT IMPROVEMENT SCHEME 2021
Supporting a Better Business Environment in South West Inner City

APPLICATION FORM

APPLICANT DETAILS

1. Name of Applicant

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2. Address for Correspondence

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.....

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3. Email Address

.....

4. Contact Phone Number

.....

5. Tax Reference Number

.....

6. Access Number (TCAN)

.....

PREMISES DETAILS

6. Address of Premises

.....

(if different to 2 above)

.....

.....

7. Do you own the property?

Yes No

8. Are you leasing the property?

Yes No

* It is the applicant's responsibility to ensure they have permission to undertake work to the building under their lease or rental agreement.

9. Please indicate the period of lease (start date and end date) if relevant:

Start Date: / /

End Date: / /

10. Are you up to date with your Commercial Rates?

Yes No

11. Please provide a brief description of your proposal and the projected cost of works

- You must include written quotation/s from your chosen contractor/s to match the expenditure outlined below.
- Include any indicative plans or drawings, specifications for the proposed work with your application.

Item	Estimated Cost of Works €
Total Value of Works:	

12. Amount of Grant Assistance applied for: € _____

**The Shopfront Improvement Scheme will reimburse 50% of the cost of works to a maximum allowable grant of €3,000 (subject to the categories of work - please refer to Details of Scheme).*

MAKING AN APPLICATION

Please read the accompanying Details of Scheme guidance note carefully in advance of making your application. Ensure you enclose all the relevant information required.

Completed Applications should be submitted by post to:

Shopfront Improvement Scheme 2021
 Dublin City Council - South Central Area Office
 First Floor, Eblana House
 Marrowbone Lane, Dublin D08 E120

or by email: stephen.coyne@dublincity.ie

Closing date for receipt of applications: Friday 28th May 2021

**Please note all payments made through this scheme will be done via EFT (Electronic Funds Transfer). Successful applicants will be required to provide relevant bank details to Dublin City Council to facilitate payments. GDPR policy applies.*